



## REFUND POLICY

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### 1. ONLINE PAYMENTS

Thank you for choosing to attend our event. As your payment is being made online without our assistance or involvement, we ask that you complete your selection and provide your details carefully.

### 2. ONLINE PAYMENTS

Should an error be made for payment, please contact the Accounts Office on (07) 5531 9911 immediately.

### 3. REFUND REQUESTS

All request for refunds must be made in writing and forwarded as follows:

Email: [accounts@tss.qld.edu.au](mailto:accounts@tss.qld.edu.au)  
Mail: The Southport School – Accounts Department  
2 Winchester Street, Southport QLD 4215

The TSS international testing centre is unable to consider refunds once testing registration has been processed and finalised.